

"NEW FAMILY" REFERRAL FORM
***for 2014-2015**

NAME OF REFERRING ST. CECILIA FAMILY OR SCHOOL/PARISH STAFF MEMBER:

NAME OF POTENTIAL NEW FAMILY:

(PARENTS) _____

(STUDENT) _____ (GRADE LEVEL/2014-2015) _____

(STUDENT) _____ (GRADE LEVEL/2014-2015) _____

CONTACT INFO (IF AVAILABLE):

PHONE NUMBER: _____ EMAIL: _____

HOME ADDRESS: _____

CURRENT SCHOOL: _____

St. Cecilia School offers a \$500 financial incentive to each school family, school staff and/or parish staff who recruits a "new" family in grades K-8 for the 2014-2015 academic year. In order to be eligible for this incentive, the referring family or staff member understands that the new family must remain enrolled at St. Cecilia School through February 28, 2015. The referring party also agrees to:

- *Provide a personal tour of the school facility to the potential new family (if requested by the office) and contact the family a few days after the tour to answer any follow-up questions.*
- *Submit this completed and signed form to the school office prior to or at the time of application by the new family.*
- *Serve as an involved "mentor" family who checks in periodically throughout the school year to see how the new family is doing, answer any questions and apprise them of upcoming events and activities. The referring family must invite and/or accompany the new family to a minimum of three school functions during the school year (i.e. Welcome Back BBQ, Parent Education Evenings, Auction, etc.)*
- *On March 1, 2015, contact our parish/school Business Manager, Jim Cassinelli, to request the \$500 cash award. (Contact info: 503-644-2619, x164) *Note: If a new family enrolls after January 1, 2015, the \$500 award will be available after June 1, 2015.*

SIGNATURE OF PARENT (REFERRING FAMILY) DATE